**REGISTRATION**

*If your child is currently enrolled in a Henrico County Public School, you do not need to come to Henrico High School to register.*

If your child is **NOT** currently enrolled in a Henrico County Public School, please contact Ms. Boomer at **228-2710** to schedule an appoint to register your child. Please be prepared to submit the following information to complete his/her enrollment in the IB program:

1. Certified Copy of the student’s Birth Certificate
2. Student’s Social Security Card
3. Immunization Record
4. Transcript/grades from previous school
5. Individualized Education Plan, if necessary
6. Evidence of Residency
   1. County Policy requires the registrar to see a copy of your deed or contract on home or original current lease, and a recent utility bill or mortgage statement. If you do not have a deed or lease in your name, the person you are living with must show their lease/deed and current utility bill. You both must fill out the residential form and have it notarized.
7. Driver’s license or picture identification of the parent/guardian completing the enrollment form.

If you need more specific information, you may go to the HCPS website:

<http://henrico.k12.va.us/instruction/Registration.html>