



# J. R. Tucker High School

## The Extended Essay Timeline

### 2019-2020

<b>Thurs 9/12/19</b> <b>2nd block</b>	<b>Due: Assignment #1</b> EE Summer Enrichment due in seminar
<b>Fri 9/25/19</b> <b>3rd block</b>	<b>EE Seminar I:</b> Accessing IB Resources, Getting Organized, RRS, Catalog, DB, Popular vs. Scholarly Articles, Primary/Secondary Sources; Complete RRS #1, HW: Get EE Contract signed
<b>10/1/19 -</b> <b>10/4/19</b> <b>AE</b>	Sign up to come to Library during AE for topic discussions <b>Tues - History &amp; Psychology (Dorton) AND Science (Tzavellas)</b> <b>Wed - History (Gauthier)</b> <b>Thurs - English (Mills) AND Sports &amp; Exercise (Dietz)</b>
<b>Tues 10/8/19</b> <b>4th (D Lunch)</b>	<b>EE Seminar II:</b> Subject/Topic Alignment, Writing Academic Research; Search Techniques, Keywords; Complete RRS #2 <b>Due: Form A</b> EE Contract
<b>Tues 10/8/19 or</b> <b>Wed 10/9/19</b> <b>AE</b>	Sign up to come to Library for AE for topic discussions <b>Tues - History (Gauthier)</b> <b>Wed - Science (Cuccherini) AND English (Mills)</b>
<b>10/10/19 –</b> <b>10/17/19</b>	Complete <a href="#">Google Form</a> detailing subject and topic you have chosen. This will be used to match you with a supervisor. By the end of October, everyone will have a supervisor.
<b>Tues 10/15/19</b>	<b>Due: Form B:</b> Field Trip form to VCU Library (on Schoology)
<b>Fri 10/18/19</b>	Field Trips to VCU Cabell Library for research (am 9:30-12:00 students last names <b>A-L</b> and pm 12:30-3:00 students last names <b>M-Z</b> )
<b>Thurs 10/24/19</b> <b>5th (A Lunch)</b>	<b>EE Seminar III:</b> Research & Writing Process PPT, How to Refine Topic, EE Source Table <b>Due: Assignment #2:</b> 2 copies of <a href="#">EE Source Table</a> due by 4pm (at least 3 relevant, varied and reliable sources from VCU Library)
<b>Mon 11/7/19</b> <b>6th</b>	<b>EE Seminar IV:</b> Receive supervisors, Exemplars, Research Proposals, RPPF <b>Due: Assignment #3:</b> 2 copies of EE Source Table due by 4pm (at least 3 new and a total of 6 relevant, varied and reliable sources)
<b>11/6- 11/14/19</b>	Meet with EE Supervisor: discuss Proposal
<b>Fri 11/15/2019</b>	<b>Due: Assignment #4:</b> 2 copies of EE Proposal

	<b>Due:</b> Formal RPPF #1: meeting summarized, initialed by supervisor and kept in your EE binder by 11/14/19
<b>Wed 11/20/19 7th</b>	<b>EE Seminar V:</b> Check RPPF #1 completed and initialed, work session
<b>12/2/19 - 12/13/19</b>	Meet with EE Supervisor to determine whether proposal was <i>Approved, Approved with Modifications</i> or <i>Not Approved</i> (If <i>Approved</i> no resubmission required. <i>If Approved with modifications or Not Approved resubmissions required.</i> )
<b>Fri 12/6/19 2nd</b>	<b>EE Seminar VI:</b> Give out FT VCU Form C
<b>Fri 12/13/19</b>	<b>Due: VCU FT #2 Form C due</b>
<b>Thurs 1/9/20</b>	<b>Field Trip #2</b> to VCU Cabell Library for research (am 9:30-12:00 students last names <b>A-L</b> and pm 12:30-3:15 students last names <b>M-Z</b> )
<b>Tues 1/14/20 3rd</b>	<b>Seminar #VII:</b> How to create an Outline, Discuss Title Page, Table of Contents & Thesis <b>Due: Resubmission of Proposal (2 copies) AND Assignment #5:</b> 2 copies of EE Source Table due by 4pm (at least 3 new and a total of 9 relevant, varied and reliable sources)
<b>1/29/20 4th (C Lunch) 12:20-1:15</b>	<b>Seminar #VIII:</b> Questions & Work on Outline <b>All Science EE experiments Completed by this date!</b>
<b>Wed 2/12/20</b>	<b>Due: Assignment #6:</b> 2 copies of detailed Outline (including MLA in-text citations) with Thesis, EE Title page, and Table of Contents, plus Final EE Source Table (at least 3 new and a total of 12 relevant, varied and reliable sources) due to librarians by 4pm
<b>Fri 2/28/20</b>	<b>Complete: RPPF #2 Formal Interim RPPF:</b> 2nd formal meeting summarized, initialed by supervisor and kept in your EE binder by 2/28/20
<b>Wed 3/18/20</b>	<b>Due: Assignment #7:</b> 2 copies of EE Body and MLA Works Cited (don't forget in-text citations) due to librarians by 4pm <b>All Science EE's: Introduction included with Body and Works Cited</b>
<b>Wed 4/22/20</b>	<b>Due: Assignment #8:</b> 2 copies of Completed EE: Title page, table of contents, Introduction, Body (including in-text citations), Conclusion, and Works Cited (Submit to Turnitin.com and staple receipt to top) due to librarians and EE Supervisor by 4pm
<b>4/29/20 - 5/13/20</b>	Meet with EE Supervisor to obtain feedback on completed EE

5/13/20 - 5/26/20	work on revisions for Final EE
Wed 5/27/20 Turn In Ceremony	<b>Turn In Ceremony:</b> 2 copies of Final EE due ( <b>submit to Turnitin.com with receipt and checklist on top</b> )
6/1/20 – 6/5/19:	<b>RPPF #3: Viva Voce</b> Final Formal Meeting with EE Supervisor, Turn in completed RPPF forms to librarians by June 5th

## NOTES:

### Assignments #1- 8 Mandatory EE assignments

- submitted by due date & graded for completion by EE Coordinators (School Librarians: Mrs. Morrison & Ms. Marchioli)
- Late work policy: 10 points/day
- EE grades earned on these assignments are recorded through Seminar (Mrs. Harper)

### Forms A-C Mandatory EE forms

- Must be signed & submitted to EE Coordinators by due dates in order to continue EE process &/or attend EE field trips

### RPPF Mandatory Reflection: Reflections on planning and progress

- Completion of this form is a mandatory requirement of the Extended Essay; collected at the end of the school year and sent off with the Extended Essay to be externally assessed.
- Records reflections on EE planning and progress, and the nature of discussions with EE Supervisor
- 3 formal meetings with EE Supervisor during the EE process
  - o 3 reflections combined must amount to no more than 1000 words

### Expectations:

- Adhere to all deadlines so as to stay on track with the EE process
- Ongoing informal discussions with EE Supervisor and/or EE Coordinators about EE
- Ask questions